

MAX FITNESS

CITY: **BATON ROUGE**

CLUB CODE: **MBR**

REQUEST FOR CANCELLATION OF MEMBERSHIP

Member Name: _____

Member ID: _____

Today's Date: _____

YOU ARE REQUIRED TO MAIL THIS FORM CERTIFIED MAIL TO THE ADDRESS BELOW. MAX FITNESS STAFF CAN NOT ACCEPT YOUR CANCELLATION FORM. YOU WILL CONTINUE TO BE BILLED, IF YOU DO NOT FOLLOW THE CANCELLATION POLICY ACCORDING TO THIS CANCELLATION FORM. WE DO NOT ACCEPT CANCELLATION REQUEST VIA FAX.

Below are the only cancellation provisions provided for by your contract. Please indicate the one that applies to this request. Your account will NOT be cancelled until you provide the required proofs. Your contract requires 30 days written notice. You are responsible for all fees until your cancellation is effective.

- 1. Medical:** You are providing proof that you have become totally and permanently disabled during the term of your membership. Total and permanent disability means such disability as would prevent you from using any of the sellers' facilities. a written physician's statement is required.
- 2. Relocation:** If a member relocates more than 30 miles from the club, the member may cancel the contract if an affiliated club is not provided. Member must provide proof of permanent relocation. Please refer to the acceptable proof list on the back of this form.
- 3. Expiration/ Month to Month:** If the number of payments you agreed to on your contract have been completed or your contract stipulates that you have the option to cancel.

ANYONE CANCELLING PRIOR TO THE COMPLETION OF THEIR CONTRACT, IS REQUIRED TO PAY A \$50 CANCELLATION FEE {UNLESS WAIVED ON CONTRACT}. PLEASE MAIL IN A CHECK OR MONEY ORDER WITH YOUR CANCELLATION FORM.

NOTE: THIS IS ONLY A REQUEST FOR CANCELLATION. IT DOES NOT GUARANTEE CANCELLATION UNTIL ALL CRITERIA IS MET.

**CLUB ADMINISTRATIVE SERVICES
PO BOX 1746
FORTSON, GA 31808**

FOR ANY QUESTIONS PLEASE CALL (706) 256-0253

ACCEPTABLE PROOF FOR RELOCATION CANCELLATION

SIGNED RENTAL LEASE (BY ALL PARTIES): NO FAMILY MEMBER'S OR ANYTHING TYPED IN WORD.

{REAL ESTATE OR APT COMPLEX}

MILITARY ORDERS: SPOUSE MAY NOT USE DEPLOYMENT ORDERS

ETS ORDERS REQUIRE A DD214

PCS ORDERS REQUIRE AUTHZ DEPENDANTS FOR SPOUSE

UTILITY BILL: MUST LIST PHYSICAL ADDRESS [CITY, STATE, & ZIP INCLUDED]

DRIVERS LICENSE: REQUIRES A RECENT ISSUE DATE

"OFFICIAL" CHANGE OF ADDRESS CONFIRMATION LETTER FROM POSTAL SERVICE:
MUST LIST NEW ADDRESS

COLLEGE ACCEPTANCE LETTER W/ CLASS SCHEDULE [BOTH REQUIRED & SCHOOL'S NAME & ADDRESS MUST BE LISTED]

GUIDELINES FOR CANCELLATION PROCEDURE

ALL CANCELLATIONS REQUIRE A 30 - 60 DAY NOTICE
[DEPENDS ON GYM / CONTRACT]

ALL PROOF MUST HAVE A DATE // NOTHING DATED OR ISSUED PRIOR TO CONTRACT

CANCELLATION FEE // REQUIRED UNLESS CONTRACT HAS EXPIRED
IF WAIVED, IT MUST BE WRITTEN ON CONTRACT

P.O. BOX IS NOT ACCEPTABLE // PHYSICAL ADDRESS ONLY

PROOF MUST BE IN MEMBERS NAME, LISTING PHYSICAL ADDRESS [CITY, STATE, & ZIP INCLUDED] WITH A RECENT DATE.

WE DO NOT USE ANY INFORMATION PRINTED OFF-LINE

NOTE:

PLEASE UNDERSTAND THAT YOU ARE RESPONSIBLE FOR ANY MONTHLY DUES THAT OCCUR ON YOUR ACCOUNT UNTIL APPROVED FOR CANCELLATION. IF YOUR ACCOUNT IS DENIED DUE TO LACK OF PROOF OR ADDITIONAL PROOF BEING NEEDED, YOUR 30 - 60 DAY NOTICE {DEPENDS ON YOUR CONTRACT} WILL NOT BE BACKDATED. WE MUST BE FAIR TO ALL MEMBERS AND PROCESS PAPERWORK IN THE ORDER IN WHICH IT IS RECEIVED.